

CAC Team Approach During COVID-19

NEW beginning Monday, March 30th, CAC staff and volunteers have been divided into three separate and distinct teams. These three separate, isolated groups will work different weeks from each other. We are asking both staff and volunteers to spend two weeks away from CAC after the week they work/volunteer. This approach is intended to limit and/or isolate potential exposure or illness from affecting an entire team of food shelf staff and volunteers, with the goal of keeping the food shelf open and available for as long as possible while also keeping our staff, volunteers and clients as safe as possible.

Staff not working on-site are working remotely from home, with no disruption at this time to hours or pay. Along with a core group of volunteers, CAC staff are proactively contacting over 1,500 clients to offer support and resources, including home delivery of food if needed, assistance in filing for unemployment, and assessing for safety at home. They can do this work from the comfort of their home, as well as provide additional follow-up needed to support their coworkers who are on-site and may have additional clients who can be helped over the phone.

Volunteers can still sign up through our online volunteer system (ivolunteer.com), can volunteer as many times as they would like within one week, but then need to remain away from CAC for two weeks following their week at the food shelf. Volunteers are directed to our website to sign up for shifts: www.communityactioncenter.org/volunteer

On site, we continue to have a volunteer greeter inside the door of our building whose sole responsibility is to ask volunteers and staff coming in if they've experienced any sickness or symptoms, direct them to immediately wash hands, read through our updated procedures for hand washing, sanitizing, and our new drive-thru model. It is also this volunteer's job to wipe down surfaces and door handles in the lobby on a regular basis. The detailed procedures for food shelf sanitation are documented separately, as well.